**Media Committee Meeting Minutes August 20, 2014**

Attendance. Dave Mountain, Richard Hendrickson, Mario Carnovale, Alicia Greco, Director Caleb Noble

7:00 PM call to order by Richard

Richard moved, Dave seconded to approve the July 9, 2014 meeting minutes, Unanimous

Caleb reported on his activities. He will work on creating a booklet on the how to use the projector and screen hook-up in town hall.

Richard discussed the conversion of a number of video tapes to the appropriate media files for on demand viewing.

Dave motioned that we budget $800.00 for the conversion of the tapes to media files and Mario seconded. Unanimous

Alicia will follow up with Comcast on the encoder and decoder issue.

Alicia moved and Mario seconded to get Triton up and running as it relates to Comcast with a budget not to exceed $7500.

Next meeting tentatively scheduled for Wednesday, September 17, 2014, 7pm

8:00 PM--Dave moved and Richard seconded to adjourn. Unanimous

Respectfully Submitted by Mario Carnovale